**Date: Monday, December 11, 2017**

**Time: 4:00 – 5:00p.m.**

**Attendees**: **Susan Bell, Elise Kearney, Suzanne Kingston, Terri Noll, Joan Roth, Michelle Anderson,   
Heather Brown (excused)**

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| **Elise Kearney**  CMS PTO President | * ‘Delicious Holiday Delights’ for staff – Thursday, 12/14 – helpers include Elise, Suzanne, Heather and Terri from 8-8:30a.m. Set-up done by Susan. Volunteers met contributing parents in driveway to collect the goodies so people wouldn’t have to park… this went well. * Family Dinner Night – Five Guys on 12/19/17, 4-8p.m. (flyer must be presented for school to receive 20% donation – link on PTO web page) * Cookie Dough Sale   + $ update - $6,500 raised   + Plan for distribution on 12/14   + Jen Ensley managed distribution as well as the entire sale… THANKS Jen! * What is the plan for “teacher luncheon” 12/22/17… Suzanne & Susan heading it up, helpers: Heather, Terri   + Buca de Beppo was the restaurant of choice   + Lunch Friday from 11-12:30p.m.   + 52 certified teachers and staff were invited – RSVP required   + Susan and Terri set up Thursday after school * Extreme Air! – Jan. 19, 2018 – Bernadette Marshall is in charge – event hours are: 4-9:00p.m. * January PTO newsletter items (Susan) * We have the new sweatshirts - $20 in front office * Jan. FDN is Chipotle – **we get 50%** from 4-8p.m. on 1/30. We need teachers’ help promoting/pushing this dinner. Will provide sign-up sheet for teachers to encourage attendance. Must present paper copy of flyer to earn us $$. * Extreme Air Event Info * Main Event – 3/22/18 (Heather is managing it) |
| **Open Items/**  **New Business** | Open Items:   * Chick Fil A made ~$131 * Michelle and Leadership Team are to brainstorm 3-5 wishes for things PTO can purchase for CMS.   + Some ideas include: Ed CDD – shade structure, electronic sign, COW (curtain for multi-purpose room - $3,500-$5,000), laptops (4 labs), 250 touch screens ELA   Next meeting:   * Next PTO Executive Board Meeting - 4-5:00p.m. – January 22, 2018 |