**Date: Monday, December 11, 2017**

**Time: 4:00 – 5:00p.m.**

**Attendees**: **Susan Bell, Elise Kearney, Suzanne Kingston, Terri Noll, Joan Roth, Michelle Anderson,
Heather Brown (excused)**

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| **Elise Kearney** CMS PTO President | * ‘Delicious Holiday Delights’ for staff – Thursday, 12/14 – helpers include Elise, Suzanne, Heather and Terri from 8-8:30a.m. Set-up done by Susan. Volunteers met contributing parents in driveway to collect the goodies so people wouldn’t have to park… this went well.
* Family Dinner Night – Five Guys on 12/19/17, 4-8p.m. (flyer must be presented for school to receive 20% donation – link on PTO web page)
* Cookie Dough Sale
	+ $ update - $6,500 raised
	+ Plan for distribution on 12/14
	+ Jen Ensley managed distribution as well as the entire sale… THANKS Jen!
* What is the plan for “teacher luncheon” 12/22/17… Suzanne & Susan heading it up, helpers: Heather, Terri
	+ Buca de Beppo was the restaurant of choice
	+ Lunch Friday from 11-12:30p.m.
	+ 52 certified teachers and staff were invited – RSVP required
	+ Susan and Terri set up Thursday after school
* Extreme Air! – Jan. 19, 2018 – Bernadette Marshall is in charge – event hours are: 4-9:00p.m.
* January PTO newsletter items (Susan)
* We have the new sweatshirts - $20 in front office
* Jan. FDN is Chipotle – **we get 50%** from 4-8p.m. on 1/30. We need teachers’ help promoting/pushing this dinner. Will provide sign-up sheet for teachers to encourage attendance. Must present paper copy of flyer to earn us $$.
* Extreme Air Event Info
* Main Event – 3/22/18 (Heather is managing it)
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| **Open Items/** **New Business** | Open Items:* Chick Fil A made ~$131
* Michelle and Leadership Team are to brainstorm 3-5 wishes for things PTO can purchase for CMS.
	+ Some ideas include: Ed CDD – shade structure, electronic sign, COW (curtain for multi-purpose room - $3,500-$5,000), laptops (4 labs), 250 touch screens ELA

Next meeting:* Next PTO Executive Board Meeting - 4-5:00p.m. – January 22, 2018
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